



# RAJEEV GANDHI GOVT. PG COLLEGE AMBIKAPUR, SURGUJA C.G.)

## Action Taken Report

Session 2023-24

### Action Taken Report for Teacher Feedback (UG) - Session 2023-24

#### Overview

This report outlines the actions taken in response to the feedback received from the survey on various aspects of teaching effectiveness, including knowledge base, communication skills, commitment, and ability to generate interest.

#### Actions Taken

- 1. Enhancement of Teaching Techniques:**
  - Conducted workshops for teachers focusing on innovative teaching methods to further engage students and improve interest in subject matter.
- 2. Professional Development:**
  - Implemented a series of training sessions aimed at enhancing communication skills and integrating course material with real-world issues.
- 3. Feedback Mechanism Improvement:**
  - Established a more structured feedback mechanism to regularly assess student engagement and understanding, allowing for timely adjustments in teaching strategies.
- 4. Monitoring and Evaluation:**
  - Instituted a quarterly review process to evaluate the effectiveness of the actions taken and gather ongoing feedback from students.

#### Conclusion

The actions taken are aimed at addressing areas for improvement identified in the feedback while reinforcing the strengths highlighted by students. Continuous monitoring will ensure that teaching effectiveness is maintained and enhanced.

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**Principal**  
Rajeev Gandhi Govt. Post Graduate College  
Ambikapur, Distt.- Surguja (C.G.)



**Action Taken Report**

**Session 2023-24**

**Action Taken Report - Course Evaluation (UG) - Session 2023-24**

**1. Introduction:** The Course Evaluation Survey was conducted to assess the overall experience, relevance, applicability, and depth of course content, including project work. A total of 1279 responses were collected, providing valuable insights into student satisfaction and areas for improvement.

**2. Summary of Findings:**

- **Overall Experience:**
  - Very Good: 514 responses (40.2%)
  - Good: 586 responses (45.9%)
  - Satisfactory: 136 responses (10.6%)
  - Less Satisfactory: 42 responses (3.3%)
  - **Conclusion:** 86.1% rated the overall experience as either very good or good, indicating a high level of satisfaction but highlighting areas for improvement.
- **Relevance of Additional Source Material:**
  - Very Good: 494 responses (38.7%)
  - Good: 543 responses (42.5%)
  - Satisfactory: 151 responses (11.8%)
  - Less Satisfactory: 90 responses (7.0%)
  - **Conclusion:** 81.2% rated the relevance of additional source material positively, suggesting a need for enhancement in some areas.
- **Extent of Coverage of Course:**
  - Very Good: 569 responses (44.5%)
  - Good: 558 responses (43.7%)
  - Satisfactory: 109 responses (8.5%)
  - Less Satisfactory: 42 responses (3.3%)
  - **Conclusion:** 88.2% rated the course coverage positively, indicating satisfaction with the comprehensiveness of the material.
- **Applicability to Real-Life Situations:**

- Good: 566 responses (44.3%)
- Satisfactory: 143 responses (11.2%)
- Less Satisfactory: 46 responses (3.6%)
- **Conclusion:** 85.2% rated the applicability positively, suggesting that while the course is relevant, there is room for improvement.

### 3. Action Plan:

Based on the survey results, the following actions will be taken:

- **Enhancement of Course Content:**
  - Review and update course materials to address areas identified as "Satisfactory" or "Less Satisfactory."
  - Incorporate more real-life case studies and practical examples to improve applicability.
- **Improvement of Additional Resources:**
  - Evaluate the current library resources and additional materials provided to students.
  - Seek feedback from students on specific resources they find lacking and work to acquire or develop these materials.
- **Feedback Mechanism:**
  - Establish a continuous feedback mechanism to gather student input throughout the course duration, allowing for timely adjustments and improvements.
- **Training for Faculty:**
  - Organize workshops for faculty to enhance teaching methods and incorporate more interactive and practical approaches in their courses.
- **Follow-Up Survey:**
  - Conduct a follow-up survey at the end of the next academic session to assess the effectiveness of the implemented changes and gather further feedback.

**4. Conclusion:** The survey results indicate a generally positive reception of the course offerings at Rajeev Gandhi Govt. PG College. However, the feedback also highlights specific areas for improvement. The actions outlined in this report aim to enhance the overall educational experience for students and ensure that the course content remains relevant and applicable to real-world situations.

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# RAJEEV GANDHI GOVT. PG COLLEGE AMBIKAPUR, SURGUJA C.G.)

## Action Taken Report

Session 2023-24

**Subject:** Evaluation of Program and Teacher Effectiveness (UG) - Session 2023-24

### Overview

This report summarizes the actions taken based on the findings from the surveys conducted regarding internal assessments, teacher feedback, and student participation.

### Key Findings

#### 1. Internal Assessments:

- 87.3% of students found assessments helpful, but a small percentage reported dissatisfaction.
- Action: Review and revise assessment methods to address concerns of ineffective evaluations.

#### 2. Teacher Feedback:

- 84.4% of students received regular and timely feedback, but 9.6% reported a lack of detailed remarks.
- Action: Implement training for teachers to enhance the quality and detail of feedback provided.

#### 3. Student Participation:

- 7.0% of students felt teachers did not encourage participation.
- Action: Develop strategies to foster a more inclusive environment that encourages all students to engage in discussions.

#### 4. Teacher Guidance:

- 67.4% of students found teacher advice very helpful.
- Action: Continue to promote effective advising practices while exploring ways to support students who feel less assisted.

### Conclusion

The actions outlined will aim to improve the overall educational experience by addressing the concerns raised in the surveys, ensuring that all students feel supported and engaged in their learning process.

  
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### Action Taken Report

#### Session 2023-24

#### Action Taken Report for Teacher Feedback (PG), Session 2023-24

##### 1. Teacher Knowledge Base Feedback

Very Good (58.3%) and Good (32.5%): Majority of students rated the teacher's knowledge base positively.

Satisfactory (7.9%) and Less Satisfactory (1.3%): Small percentage of respondents suggested areas for improvement.

**Action Taken:** Regular workshops and training sessions were organized to update teachers with the latest subject knowledge. Teachers were encouraged to engage in continuous professional development.

##### 2. Communication Skills Rating

Very Good (51.9%) and Good (39.1%): High satisfaction with communication skills.

Satisfactory (7.4%) and Less Satisfactory (1.5%): A small percentage suggested improvement in communication.

**Action Taken:** Soft skills workshops were conducted to enhance teachers' communication abilities.

Peer reviews and feedback mechanisms were introduced to help teachers improve their articulation and interaction with students.

##### 3. Teacher Commitment

Very Good (51.9%) and Good (38.9%): Strong positive feedback on teacher commitment.

Satisfactory (7.4%) and Less Satisfactory (1.8%): Some respondents saw room for improvement.

**Action Taken:** Individual consultations were held with teachers to discuss time management and student engagement strategies. Teachers were advised to increase one-on-one interactions with students outside of class.

##### 4. Interest Generated by the Teacher

Very Good (47.1%) and Good (42.2%): Most students found the teacher engaging.

Satisfactory (8.7%) and Less Satisfactory (2.0%): A small percentage of students expressed dissatisfaction.

**Action Taken:** Teachers were given resources to incorporate interactive teaching methods, like discussions and multimedia, to make classes more engaging. Regular feedback was collected to monitor improvements in student engagement.

## 5. Integration of Course Material with Broader Context

Very Good (48.1%) and Good (39.4%): Positive feedback on course material integration.

Satisfactory (10.7%) and Less Satisfactory (1.8%): Some respondents noted areas for improvement.

**Action Taken:** Teachers were encouraged to relate course material to real-world examples and current events to enhance relevance and comprehension. Departmental meetings were held to share best practices for integrating broader contexts into teaching.

## 6. Teacher Availability

Very Good (48.8%) and Good (38.9%): High satisfaction with teacher availability.

Satisfactory (9.5%) and Less Satisfactory (2.8%): Some students suggested the need for greater accessibility.

**Action Taken:** Teachers increased their availability for office hours and scheduled extra sessions for students who required additional help. A mentorship program was introduced to ensure that students receive adequate support outside of class hours.

## 7. Overall Student Satisfaction

Very Good (50.9%) and Good (37.3%): Most students were satisfied overall.

Satisfactory (9.2%) and Less Satisfactory (2.6%): A minority of students expressed dissatisfaction.

**Action Taken:-** Comprehensive feedback was gathered from students to address specific areas of dissatisfaction. The administration planned periodic reviews of teaching practices and curriculum improvements to ensure continued student satisfaction.

**Conclusion:** The overall feedback from students was largely positive, with more than 85% expressing satisfaction in most areas. Actions have been taken to address areas where improvement was suggested, focusing on enhancing teaching methods, increasing teacher availability, and promoting student engagement.

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## Action Taken Report

### Session 2023-24

**Subject:** Evaluation of Program and Teacher (PG) - Session 2023-24

#### 1. Feedback on Teacher Responsiveness

**Summary:** 80.6% of students received regular and timely responses from teachers.

##### Action Taken:

Continued emphasis on timely feedback in faculty meetings.

Implementation of a feedback tracking system to monitor response times.

#### 2. Library Resources

**Summary:** Majority rated library materials as adequate, but some expressed dissatisfaction.

##### Action Taken:

Conducted a review of library resources.

Increased budget allocation for new materials and facilities improvement.

#### 3. Teacher's Approach

**Summary:** 79.1% of students felt teachers were always courteous.

##### Action Taken:

Recognition of teachers who received positive feedback.

Workshops on communication skills for faculty to address occasional rudeness.

#### 4. Introductory Lectures

**Summary:** 98.1% confirmed that introductory lectures were provided.

##### Action Taken:

Standardized the introductory lecture format across all courses to ensure consistency.

#### 5. Syllabus Adequacy

**Summary:** 89.8% found the syllabus adequate.



**Action Taken:**

Regular review sessions for syllabi to ensure they remain relevant and challenging.

Feedback collection from students at mid-semester to address any concerns promptly.

**Conclusion**

The feedback collected has been instrumental in identifying strengths and areas for improvement within the college. The actions taken will be monitored for effectiveness, and further adjustments will be made as necessary to enhance the educational experience for all students.

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## RAJEEV GANDHI GOVT. PG COLLEGE AMBIKAPUR, SURGUJA C.G.)

### Action Taken Report

#### Session 2023-24

#### Course Evaluation (PG) 2023-24

##### 1. Satisfaction with Project Work Quality

**Action:** Maintain the current approach to project work, with minor improvements based on feedback from the 7.3% who rated it as "Satisfactory." Organize workshops to further enhance the quality for lower-rated categories.

##### 2. Extent of Course Coverage

**Action :** Continue with the current curriculum plan. A review will be conducted to address concerns from the 8.3% who rated the coverage as "Satisfactory."

##### 3. Applicability to Real-Life Situations

**Action :** Increase real-life case studies and practical applications within the course to address feedback from the 11.6% of students who found it merely "Satisfactory."

##### 4. Learning Value

**Action :** Continue current teaching methodologies. Special focus on the areas that were less appreciated by the 10.7% who found it "Satisfactory."

##### 5. Clarity and Relevance of Reading Material

**Action :** Incorporate additional references or alternative texts for students who rated the material as "Satisfactory" to increase accessibility and understanding.

##### 6. Relevance of Additional Source Material (Library)

**Action :** Update library resources and offer more diverse materials to address the concerns of the 12.8% who were only "Satisfactory."

##### 7. Extent of Effort Required by Students

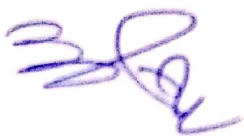
**Action :** Continue the current workload with minor adjustments to balance workload for the 9.8% who rated it as "Satisfactory."


### 8. Overall Rating

**Action :** Enhance student engagement activities to address the concerns of the 10.5% who found the overall experience "Satisfactory."

The majority of students expressed satisfaction across various aspects of the course, with a focus on maintaining high standards in areas of excellence. The feedback from the small portion of students who rated aspects as "Satisfactory" will be used to make incremental improvements for future sessions.

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